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12 November 1968

MEMORANDUM FOR: Chief, Archives & Records Center

SUBJECT : Letter of Appreciation

25X1A6a 1. We have concluded an extremely successful Records Management Conference at [REDACTED] on 22-23 October 1968. Comments from the speakers and Records Officers seem to clearly substantiate this conclusion.

2. No small part of the success of the Conference lies with the important contribution made by you and members of your Staff. Many of the things which take place in any successful endeavor remain behind the scenes. This is a fact of life, but those of us that have participated in making preparations for the Conference know how much success depends on these unglorious seemingly menial tasks.

25X1A9a 3. It would be difficult to cite each one from Archives and Records Center who was instrumental in contributing to the successful Conference. Each of the coordinators who worked on that end to aid our Staff, [REDACTED] who was on hand to assist so faithfully during the two days, [REDACTED] who assisted the Conference Coordinator so well and to you especially, I want to extend my sincere appreciation. It proves to me once more that our total Records Program is successful because of the total effort of all our records personnel. Thanks again for all your help.

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[REDACTED]
Chief,
Records Administration Branch

25X1A9a DDS/SSS/RAB [REDACTED] (12 November 1968)

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